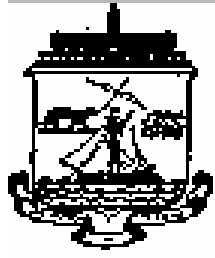


M.E.D.C.No. M1 /1814/ 2010.



CORPORATION OF CHENNAI

MECHANICAL ENGINEERING DEPARTMENT

CONTRACT FOR

ANNUAL MAINTENANCE OF ELECTRICAL LADDERS ATTACHED TO

ZONE VI TO X SOUTH CHENNAI DEPOT

Last date for sale of Tender : 17.05.2010 up to 3.00 pm

**Last date for downloading of
Tender Forms : 17.05.2010 up to 3.00 pm**

**Last date for submission of Tender : On or before 3.00 pm on
19.05.2010**

Notice, Letter of Tender, Schedule and Term & Conditions of Tender

Superintending Engineer. (Mech.)

Commissioner

(Corporation of Chennai)

Rate: Rs.6,000/- + Taxes

SCOPE OF WORK

The work involves comprehensive and day-to-day maintenance and repair to mentioned list of hydraulic ladder vehicles and ensure 100% march out for a period of one year from the date of issue of order.

ELIGIBILITY

The tenderer should be **Vehicle manufacturer/ Authorized service dealer/ MVMO approved workshop with experience in having maintained Govt./Quasi Govt. Vehicles.**

MANDATORY CONDITIONS

The tender will be rejected if

- a) Tenders are received with insufficient amount of Tender deposit.
- b) Tenderer does not fill in and sign the Tender Form, Specification of works and as well as rates.
- c) Tenderer does not submit the Tender in sealed envelope.
- d) Tenderer does not submit the Tender Form duly signed and stamped.
- e) Tenderers Submits the tender without stating the rates in words and / or in figures and / or both.
- f) Tenderers Submits the tender without relevant document evidence proving their eligibility

Signature of tenderer

CORPORATION OF CHENNAI.
MECHANICAL ENGINEERING DEPARTMENT - NOTICE.
TENDER FOR ANNUAL MAINTENANCE OF ELECTRICAL LADDERS OF
ZONE VI TO X SOUTH CHENNAI DEPOT.

1. The tenderer must sign with date and should submit the tender form completely in original along with EMD amount of Rs.11000/- by bank Demand Draft in favour of the Commissioner, Corporation of Chennai from anyone of the Nationalised schedule banks in a sealed cover superscribed as “**Tender for Annual Maintenance of Electrical Ladders of Zones VI to X** and deliver the same at the office of the Superintending Engineer (Mechanical), M.E.Department, Ripon Buildings, Corporation of Chennai on 19.05.09 at 3.00 p.m. on the said date. All the tenders will be received and will be opened by the Superintending Engineer (Mechanical), M.E.Department, in the presence of the tenderers as may attend.
2. The tenderers are requested to sign the letter of Tender, Schedule, Agreement and Terms & Conditions of Tender failing, which the offer will not be considered.
3. The lowest offerer may be declared to be the successful tenderer provided that it shall be in the decision of the Commissioner and he reserves the right to decline or accept the lowest tender when the quoted amount offered appears, so clearly inadequate as to make it advisable to do so.
4. The commissioner reserves to himself the right to reject any of the tenders or to accept any tender without assigning any reason for doing so.
5. The minimum period required for intimation of acceptance or non-acceptance of the tender is 3 months from the date of opening the tenders.
6. No tender will on any account be received after the time fixed for the opening of tenders.
7. The tender deposit /EMD of the unsuccessful tenders will be returned to them as soon as possible on submitting a bill in the prescribed form available at the office of M.E. Department, Ripon Buildings, Chennai 600 003.
8. If the tenderer shall neglect or refuse to comply with the above conditions or any of them, his or her earnest money deposit shall be forfeited to the Corporation and shall not be returnable to him or her, Tenderer.
9. Rate should be quoted both in words and figures. If there is any difference between the rates in words and that in figures, lower of the two will be treated as the correct one.
10. Tenders received with insufficient amount of Tender deposit/ EMD will be rejected.

Signature of Tenderer

11. Please note that the rate should be stated specifically whether the same is inclusive of S.T & S.C. or exclusive, those should not be mentioned that the same will be charged if any as applicable and this will not be considered as payable. Tenderers with vague terms in respect of these taxes and duties will not be considered and the same will be taken as net.

SUPERINTENDING ENGINEER (MECH.)

Signature of Tenderer

GENERAL TERMS & CONDITIONS.

- 1) Tenderer or his / her authorised representative should be physically present at the time of opening of tender and if for any reason they want to withdraw from the tender they may do so on written request, before opening of the tender.
- 2) The successful tenderer hereafter-called contractor should pay 2% Security deposit of total sanctioned value and execute an agreement for the due and faithful performance of the contract as required under MCMC act.
- 3) The period of contract will be one year from the date of order.
- 4) The contractor may submit the bills every month to the M.E.Department for claiming payment

TERMS AND CONDITIONS.

- 1) The contractors should deploy sufficient mechanics at Electrical sub stations/ Zonal lorry station of zones / S.C.D or wherever the vehicles are normally parked.
- 2) Sufficient trained mechanics; hydraulic mechanic electricians and welders etc., should be posted for smooth functioning of day to day works.
- 3) If any machinery work is involved while attending a particular work in a vehicle, the company should do it and charges should be borne by the contractor.
- 4) The tyre puncture patches, welding works including supply of Electrodes and Gas welding and small repairs such as Battery Terminal soldering, cable soldering, radiator cleaning, soldering and leak arresting, repairs in electrical system including major repairs of Self Motors and Alternator Assemblies shall be attended by the contractor. Procurement of items such as M-Seal, Metal paste should be done by the contractor.
- 5) The Corporation of Chennai will provide Car Washer Unit, Welding Unit, and Battery Charger Unit at respective locations. The necessary Tools, Test Lamps, Jacks should be brought by the contractor. Wherever such provision is not available the contractor shall arrange for the same.
- 6) The contractor should not engage persons below 18 years of age and above 50 years and they should be covered with necessary insurance as required by the Labour Act and necessary Identity Cards with photographs should be issued to the staff.
- 7) Complete discipline should be maintained like refraining from alcohol consumption while on duty.

Signature of Tenderer

- 8) In the event of any accidents involved by the vehicle while in operation, if it is proved beyond doubt that the mishap is due to negligence (or) lapse in maintenance by private mechanics, then the contractor is fully liable for all damages to the vehicles and other third party damages.
- 9) In the emergencies and contingencies, wherever the need arises, extra manpower should be substituted to ensure normal 100% march out without extra cost.
- 10) The contractor should furnish a list of all staff to be posted for this work.
- 11) The complement details of vehicles attached to SCD are given below:

Sl.No	Vehicle No.	Type	Make	Attached to	Remarks
1.	TNO4 M 6684	LMV	TATA 709	Z - VI	
2.	TN 04 AE 3120	LMV	FORCE	Z - VI	
3.	TN 04 B 7923	HMV	LEYLAND	Z - VII	
4.	TN 04 AD 3597	LMV	TATA ACE	Z - VII	
5.	TNO4 H 8703	LMV	TATA 407	Z - VII	
6.	TN 04 AC 2577	LMV	EICHER	Z- VII	
7.	TMH 7159	HMV	LEYLAND	Z - VIII	
8.	TNO4 D 6974	LMV	MAHINDRA	Z - VIII	
9.	TN 04 P 3208	LMV	TATA - 709	Z - VIII	
10.	TN 04 AE 3087	LMV	FORCE	Z - VIII	
11.	TN 04 AC 2595	LMV	EICHER	Z- IX	
12.	TNO4 D 7481	LMV	MAHINDRA	Z - IX	
13.	TMT 8601	HMV	LEYLAND	Z - X	
14.	TN 04 AC 2596	LMV	EICHER	Z- X	
15.	TNO4 D 5984	LMV	MAHINDRA	Z - X	
16.	TN 04 AE 3114	LMV	FORCE	Z - X	

- 12) The above list of vehicles is not exhaustive, whenever additional vehicles are added to the above the contractor shall arrange for maintaining the same. Payment shall be made for additional vehicles marched out per day.
- 13) The department is not responsible for any untoward incident or accident to the private mechanics and the contractor shall take all safety measures while attending work. In case of any accident caused to any person including the contractors and Corporation workmen or Public or damage to any property/equipments in the course of the execution of the contract, the contractor will be solely held responsible for payment of compensation, Medical aid etc.
- 14) Corporation of Chennai is in no way responsible for any consequential damage to either man or machinery while execution of works.

Signature of Tenderer:

- 15) **Indemnity Bond:** Shall be executed by the successful tenderer indemnifying the Corporation of Chennai from any claim which may arise due to any accident to the workmen engaged for the work.
- 16) **Contractors Failure:** If the contractor fails to fulfil the terms and conditions of the contract or unable to continue the work the Corporation of Chennai has got the right to engage other agency for the work and the resultant excess expenditure if any incurred by the Corporation of Chennai will be recovered from the contractor either from his security Deposit or from the outstanding bills. The contract is liable to be terminated if the tenderer withdraws or does not take up the works within a week after executing the agreement. In either case, the earnest money deposit will be forfeited.

WORK SPECIFICATION / SCHEDULE

- 1) The contractor should take up all the maintenance (including Water wash and Lubrication) and repair works pertaining to all Electrical Ladders fitted with hydraulic systems.
- 2) **The water washing and lubrication to be carried out once in every 15 days for each vehicle and to be duly signed by the concerned AE/JE of operation depot., failing which will attract penalty**
- 3) Attending to Break-down when in operation of both equipment and vehicle
- 4) Carrying out regular preventive maintenance exercises as per programme to be submitted and approved by department.
- 5) All necessary spares for both vehicle and hydraulic equipment shall be provided by the contractor.
- 6) Only in the case of major overhauling of engine, Rear housing, Radiator, F.I.P and gear box assemblies, the same spare assemblies shall be given by department.
- 7) In all other cases entire spares/ accessories shall be supplied and fitted by contractor.
- 8) All spares fitted should be genuine and in case of any consequential damage to vehicle / equipment shall be repaired / replaced entirely by the contractor.
- 9) Ensuring 100% march out of all the Hydraulic ladder vehicles from specified areas of parking.
- 10) It is the responsibility of the contractor to ensure safe performance of the vehicles and equipment. Any accident caused due to poor / improper repair / maintenance, the contractor shall be entirely liable for staff/public or damage to assets.

Signature of tenderer

PAYMENT:

Payment shall be made on march-out basis. Everyday 100% march-out should be ensured. Wherever the vehicles are march-out in P.M. shift also payment shall be made only for one shift only.

Rate finalised shall be paid per vehicle per day's March-out.

Penalty Clause:

- A) The following penalty will be imposed in the event of non march out of Electrical Ladders
- a) For every vehicle - Rs 500/day up to 7 days.
 - b) Beyond 7 days - Rs 750/day beyond 7 days except Engine repair, Gearbox, Rear housing repairs & F.C. work, etc.,
 - c) Failure of water washing & Lubrication for every 15 days - Rs.300/-per vehicle
- B) If the vehicles are not marched out due to non-supply of listed spare parts by the Department in time, or due to want of drivers will not attract penalty.
- C) In addition to the above, non-compliance of any tender terms and conditions will attract penalty which will be at the discretion of the Commissioner.

Signature of tenderer

SCHEDULE

SL.NO.	WORK DESCRIPTION	COST PER VEHICLE PER DAY	AMOUNT
1.	Annual Maintenance contract for 16 Nos. of Electrical Ladders as per Terms and conditions specified in Tender form including entire hydraulic system working in Zone VI to X South Chennai Depot for a period of one year from the date of order. (HMV 03 and LMV 13)		
TOTAL			

I/we undertake and agree to abide by this tender conditions & terms of contract.

Note:

1. The rate includes Maintenance cost, Running Repair cost (Materials + Labour charges), all other costs other than supply of consumables.
2. The rate quoted should be inclusive of all taxes and no extra cost should be charged on any account.
3. The tenderer should quote the rates both in words and in figures. In case of any Discrepancy, the lower of the two alone will be taken into consideration and it will be binding on the Contractors.
4. The other Terms & Conditions are mentioned in the Tender form.
5. Any mandatory taxes, levies etc. shall be deducted at the time of payment.

Address with Seal:

Signature of Tenderer.

