

Copy of:

FORT ST. GEORGE,  
MADRAS-9

GOVERNMENT OF TAMIL NADU  
FINANCE DEPARTMENT

Letter No.78273/Salaries-2/84-4, dated 29.10.1984

From ~  
Thiru S.Macdonald, B.A.,  
Deputy Secretary to Government,  
Finance Department.

to

XXXXXXXXXX

Sir,

Sub: Telephone charges - Residential phones -  
Recovery of phone charges from the Government  
Servants.

Ref: From concurrent Audit Officer (East), Office  
of the Accountant General(Audit-I), Madras-5  
dated 25.6.1984.

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The Concurrent Audit Officer (East), Office of the Accountant-General(Audit-I), Madras-5 has invited attention to the provisions contained in Serial No.49 of Appendix 5 to the Tamil Nadu Financial Code, Volume II according to which recovery of 2/3 of the phone charges from the Government servants concerned for calls made from residential phones over and above the limit of free calls of 400/750 calls per quarter, shall be effected. In this connection he has stated that the Drawing Officers are required to furnish intimation of recovery to Audit. He has therefore requested that the Drawing Officers may be instructed to give the following on their cancellation.

- (1) The nature of phone-whether it is office phone or residential phone taken to Government account.
- (2) The amount to be recovered from the Government Servant by name and designation along with the details of charge.
- (3) Certificate to the effect that the amount due from the Government Servant concerned for the calls made during the previous quarter with the details of recovery made.

I am therefore to request you to issue instructions to the drawing officers to furnish the above particulars on the fact of Sub-vouchers attached to bills at the time of their cancellation. I am also to request you to insist on the above particulars at the time of passing of bills.

Yours faithfully,  
Sd/x  
DEPUTY SECRETARY TO GOVERNMENT.

/true copy/

Tamilnadu Institute of Urban Studies,  
Coimbatore.

R.F.6/84(3596/84) Dt. 10/12/84

Copy to all faculty members.  
Copy to A1(Stock File) and Manager.  
Copy to the Director's table.

Sd/x (G.Dhandapani)  
for Director.

forwarded/by order/

s.r./11/12

4)  
11/12/84

*G. Dhandapani*  
11/12/84  
Manager.