

OF :

GOVERNMENT OF TAMIL NADU  
ABSTRACT

Municipal Finances - Income from rents and leases - Arrears -  
Avoidance of - Fixation of responsibility at various levels -  
Orders - Issued

RURAL DEVELOPMENT & LOCAL ADMINISTRATION DEPARTMENT

G.O.Ms.No. 1773

Dated: 18-11-1982

Read :-

1. From the Examiner of L.F.Accounts L.Dis.  
10186/82-C1 dt. 18.2.'74.
2. From the D.M.A., K.Dis.122209/78/D1 dt.10.6.1981.

ORDER:

The Examiner of Local Fund Accounts has suggested that general guidelines may be issued by Government fixing the authority who can assess if the judgment lessee possesses properties worth to be attached for any arrears due to the local body.

2. The Government consider that the responsibilities in the matter of collection of dues should be fixed as follows:-

- Stage 1: The Revenue Officer, Revenue Inspector and Clerks concerned will be held responsible to get the solvency certificates and deposit amount from the lessee as per the tender or lease conditions.
- Stage 2: After the auction is over the responsibility of placing the subjects in time before the Council for confirmation will be fixed on the Clerks concerned.
- Stage 3: The Council will be held responsible for the confirmation or re-auction.
- Stage 4: After the lease is confirmed the responsibilities in respect of issue of confirmation orders; getting of 3 months lease amount as advance payment and execution of agreements will be fixed on the clerks concerned.
- Stage 5: Soon after the lease items are entrusted to the lessee, the Revenue Inspector should submit his report regarding the entrustment and acceptance of the lessee. The Revenue Officer shall also watch the report.
- Stage 6: The Revenue Inspector and Revenue Officer should collect the lease amount and remit them regularly. The Revenue Inspector should bring to the notice of the Revenue Officer about the defaulters in the payment of lease amount. The revenue Officer should bring it to the notice of the Executive Authority

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for information and necessary action. The Clerks who are maintaining the M.D.R. should also put up to the Executive authority through the Revenue Officer for its cancellation re-auction. With all this, the Executive Authority should be vigilant at all stages in the matter of collection of lease amount and supervision over the staff.

3. The Executive Authorities should also obtain an indemnity bond from the lessee listing immovable properties of the lessees which should be attached in the event of default and where the lessee has no properties, an indemnity undertaking from a third party owning properties shall be obtained.

4. The Executive Authorities are further requested to adhere strictly to the instructions issued by Government in G.O.Ms.No.2 365 RD&LA dated 27.11.1969 and the rules laid down in the Municipal Manual in regard to lease transactions and lease deposits.

5. The receipt of this communication should be acknowledged and circulated to all the Municipal Subordinates concerned for guidance.

(BY ORDER OF THE GOVERNOR)

S. SRINIVASAN,  
DEPUTY SECY. TO GOVERNMENT.

/true copy/

~~Edt. Endt. No. 115648/82/C1~~ dt. 12.1.1983 Examiner's Office,  
'C' Section.

Copy communicated to all our Subordinate Officers as per Category III.

(Sd.) G. Naganathan,  
Dy. Examiner of L.F. Accounts.

/true copy/

*R. Jeyaraj*  
SUPERINTENDENT 102-83  
*10-2-83*