



**ABSTRACT**

Rules – The Tamil Nadu Town Panchayats, Third Grade Municipalities, Municipalities and Corporations (Elections) Rules, 2006 Amendments – Issued.

**MUNICIPAL ADMINISTRATION & WATER SUPPLY (ELECTION) DEPARTMENT**

**G.O.(Ms.) No.135**

**DATED: 12.9.2011**

**READ:**

1. G.O.(Ms)No.73, Municipal Administration and Water Supply (Election) Department, dated 28.8.2006.
2. Government Letter No.21910/Election/2011-1, Municipal Administration & Water Supply Department, dated 30.8.2011.
3. From the Secretary, Tamil Nadu State Election Commission Letter No.6233/2011/ME1, dated 2.9.2011.

**ORDER:-**

Consequent to the change in the manner of election of Mayor of Corporations and Chairman of Municipalities and Town Panchayats from Indirect to Direct, amendments to the Tamil Nadu Town Panchayats, Third Grade Municipalities, Municipalities and Corporations (Elections) Rules, 2006 as in the notification appended to this order, are issued.

2. The appended Notification will be published in the Tamil Nadu Government Gazette Extraordinary, dated the 12<sup>th</sup> September, 2011.

**(BY ORDER OF THE GOVERNOR)**

**N.S.PALANIAPPAN  
PRINCIPAL SECRETARY TO GOVERNMENT. (i/c)**

To

The Works Manager, Government Central Press, Chennai - 79 (to publish the Notification in the Tamil Nadu Government Gazette Extraordinary and to send 300 copies of the Gazette).

The Secretary, Tamil Nadu State Election Commission, Chennai - 106.

The Commissioner of Municipal Administration, Chennai - 5.

The Commissioner, Corporation of Chennai, Chennai – 3.

The Director of Town Panchayats, Chennai – 108.

Commissioners of all Corporations. (Except Chennai). (Through the Commissioner of Municipal Administration)

Commissioners of all Municipalities. (Through the Commissioner of Municipal Administration)

Executive Officers of all Town Panchayats. (Through the Director of Town Panchayats)

Copy to:-

The Rural Development Department, Chennai-9.

The Law (MA&WS – Scrutiny) Department, Chennai-9.

Municipal Administration and Water Supply (OP-II) Department, Chennai-9.

//Forwarded by Order//

Section Officer

## **APPENDIX.**

### **NOTIFICATION.**

In exercise of the powers conferred by section 303 of the Tamil Nadu District Municipalities Act, 1920 (Tamil Nadu Act V of 1920), section 347 of the Chennai City Municipal Corporation Act, 1919 (Tamil Nadu Act IV of 1919), section 431 of the Madurai City Municipal Corporation Act, 1971 (Tamil Nadu Act 15 of 1971), section 430 of the Coimbatore City Municipal Corporation Act, 1981 (Tamil Nadu Act 25 of 1981), read with section 8 of the Tiruchirapalli City Municipal Corporation Act, 1994 (Tamil Nadu Act 27 of 1994), section 8 of the Tirunelveli City Municipal Corporation Act, 1994 (Tamil Nadu Act 28 of 1994), section 8 of the Salem City Municipal Corporation Act, 1994 (Tamil Nadu Act 29 of 1994), section 8 of the Tiruppur City Municipal Corporation Act, 2008 (Tamil Nadu Act 7 of 2008), section 8 of the Erode City Municipal Corporation Act, 2008 (Tamil Nadu Act 8 of 2008), section 8 of the Vellore City Municipal Corporation Act, 2008 (Tamil Nadu Act 26 of 2008) and section 8 of the Thoothukudi City Municipal Corporation Act, 2008 (Tamil Nadu Act 27 of 2008), the Governor of Tamil Nadu, after consultation with the Tamil Nadu State Election Commission, hereby makes the following amendments to the the Tamil Nadu Town Panchayats, Third Grade Municipalities, Municipalities and Corporations (Elections) Rules, 2006:-

### **AMENDMENTS.**

In the said Rules,-

(1) in rule 22, in sub-rule (1), for the word "Councillors", the expression "Councillors or Chairmen or Mayors" shall be substituted;

(2) for rule 23, the following rule shall be substituted, namely:-

**"23. Notice of Election.-** (1) In pursuance of the notification of the State Election Commission under rule 22, the Returning Officer shall cause to be published, on the appointed date, a notice of election in Tamil in Form 2 and also in any other language or languages in which the electoral roll is published,-

- (a) in the case of election of a Chairman, in the respective Town Panchayat Office or Municipal Office and in the case of election of a Mayor, in the respective Corporation Office and also in two or more conspicuous places in all wards of the respective Town Panchayat or Municipality or Corporation, as the case may be; and
- (b) in the case of election of Councillors, in the respective Town Panchayat or Municipality or Corporation Office and also in two conspicuous places in the concerned wards.

(2) The notice of election shall contain the following particulars, namely:-

- (a) the office of Chairman or Mayor and the ward or wards for which elections are to be held;
- (b) whether the ward is reserved or not and if reserved, whether it is reserved for Scheduled Caste, or Scheduled Tribe and/or for woman;
- (c) whether the office of the Chairman or the office of the Mayor is reserved or not and if reserved, whether it is reserved for Scheduled Caste, or Scheduled Tribe and/or for woman;
- (d) the dates on which, the place or places at which and the hours between which nomination papers shall be presented;
- (e) the person or persons by whom the nomination papers will be received;
- (f) the date on which and the hours at which and the place at which the nomination papers will be taken up for scrutiny;
- (g) the last date on which and the hours upto which the nomination papers may be withdrawn;

- (h) the date on which and the place or places at which and the hours between which the votes of the electors will be taken at the poll, should there be a poll;
- (i) the date on which and the place or places and hour at which the Returning Officer will commence the counting of votes;
- (j) the date before which the election shall be completed; and
- (k) the date on which the first meeting of the newly elected councillors shall be held in the case of ordinary elections.”;

**(3)** in rule 24,-

(i) in sub-rule 2, for the expression “in the ward of the Panchayat Town or Transitional Area or Municipality or Corporation in the election of councillors”, the following expression shall be substituted, namely,-

“in the respective ward of the Town Panchayat or Municipality or Corporation, in the case of election of councillors and in any ward of the respective Town Panchayat or Municipality or Corporation in the case of election of Chairman or Mayor, as the case may be.”;

(ii) after sub-rule (6) the following sub-rule shall be inserted, namely:-

“(6-a) If any person presents nomination papers for the election of Chairman or Mayor and also for Councillor, the Returning Officer shall, pending scrutiny and necessary orders and subject to the provisions contained in sub-rule (3-a) of rule 28, receive them.”;

**(4)** in rule 25, for sub-rule (1), the following sub-rule shall be substituted, namely,-

“(1) A candidate shall not be deemed to be duly nominated for election unless at the time of delivery of nomination paper he deposits or causes to be deposited with the Returning Officer in cash, or encloses with the nomination paper a receipt showing that the amount specified in the Table below has been deposited by him or on his behalf in the respective Town Panchayat or Third Grade Municipality or Municipality or Corporation, as the case may be.

**THE TABLE.**

Sl. No. (1)	Nature of Election (2)	Amount (3)	
		Other than SC/ST Rs.	SC/ST Rs.
(1)	for election of Ward Member of Town Panchayat or a Third Grade Municipality.	500	250
(2)	for election of Chairman of a Town Panchayat or a Third Grade Municipality.	1000	500
(3)	for election of Ward member of a Municipality.	1000	500
(4)	for election of Chairman of a Municipality	2000	1000
(5)	for election of Ward member of a Corporation	2000	1000
(6)	for election of Mayor of a Corporation	4000	2000

A separate deposit shall be required for election as a Councillor in respect of each ward for which the candidate files nomination:

Provided that where a candidate has been nominated for election as a councillor or Chairman or Mayor by more than one nomination paper, not more than one deposit shall be required of him for each category under this sub-rule.”;

(5) in rule 26, in sub-rules (2) and (3), the following sentence shall be added at the end, namely:-

“Separate notice shall be prepared and published in respect of election of Chairman or Mayor and Councillors”.

(6) in rule 27,-

(i) after sub-rule (5), the following sub-rule shall be inserted, namely:-

“(5-a) If a person files nomination for the election of Councillor and Chairman of a Town Panchayat or a Municipality or for Councillor and Mayor of a Corporation, the Returning Officer shall scrutinise the nomination papers and accept the nominations, if they are otherwise in order, subject to the provisions of sub-rule (3-a) of rule 28.”;

(ii) in sub-rule (9), the following sentence shall be added at the end, namely:-

“Separate list shall be prepared and published in respect of election of Chairman or Mayor and Councillors.”:

(7) in rule 28, after sub-rule (3), the following sub-rule shall be inserted, namely:-

“(3-a) If a person who has filed nominations both for the election of Chairman and Councillor of a Town Panchayat or Municipality or both for Councillor or Mayor of a Corporation, fails and refuses to withdraw either of the nominations before the time fixed for withdrawal, the Returning Officer shall, immediately after the expiry of the time fixed for withdrawal, determine by lot drawn in the presence of the available candidates, the election to which such person shall contest. He shall include the name of such person in the list of contesting candidates for the election determined by lot and his nomination shall be deemed to have been withdrawn in respect of the other elections.”;

(8) in rule 33, for sub-rule (4), the following shall be substituted, namely,-

“(4) The Returning Officer shall then complete the list of contesting candidates in Form 9 and publish the same at the office of the Town Panchayat or Municipality or Corporation, as the case may be. The list shall also be published in two or more conspicuous places in each ward in the respective Town Panchayat or Third Grade Municipality or Municipality or Corporation, as the case may be, in the case of election of Chairman or Mayor and in the respective ward in the case of election of councillors.”;

(9) in rule 47, in sub-rule (1), for the word “Councillor”, the expression “Chairman or Mayor or Councillor” shall be substituted;

(10) in rule 50, in sub-rule (2), for the expression “before 5.00 p.m. on the day before the poll”, the expression “before 8.00 a.m. on the day of counting of votes” shall be substituted;

(11) in rule 54, in sub-rule (7), for the word “Councillor”, the expression “Chairman or Mayor or Councillor” shall be substituted;

(12) in PART VIII, for the heading, the following heading shall be substituted, namely:-

“ELECTION OF VICE-CHAIRMAN, DEPUTY MAYOR, MEMBERS OF THE STATUTORY COMMITTEES AND CHAIRMAN OF WARDS COMMITTEE.”;

(13) for rule 94, the following rule shall be substituted, namely:-

**“94. Election of Vice-Chairman and Deputy Mayor.-** The Vice-Chairman of a Town Panchayat, Third Grade Municipality or Municipal Council or the Deputy Mayor of a Corporation Council shall be elected by and from among the councillors of the wards of the Town Panchayat, Third Grade Municipality, Municipality or Corporation, as the case may be, in the manner prescribed in these rules, at a meeting specially convened by the Returning Officer.”;

(14) in rule 98;-

(i) for the expression “Chairman and Vice-Chairman”, the expression “Vice-Chairman” shall be substituted; and

(ii) for the expression “Mayor and Deputy Mayor” the expression “Deputy Mayor” shall be substituted.;

(15) in rule 99,-

(a) in sub-rule (1),-

(i) for the expression “Chairman and Vice-Chairman”, the expression “Vice-Chairman” shall be substituted; and

(ii) for the expression “Mayor and Deputy Mayor” the expression “Deputy Mayor” shall be substituted.;

(b) in sub-rule (2),-

(i) for the expression “Chairman or Vice-Chairman”, the expression “Vice-Chairman” shall be substituted; and

(ii) for the expression “Mayor or Deputy Mayor”, the expression “Deputy Mayor” shall be substituted;

(16) in rule 100, sub-rule (2) shall be omitted;

(17) for rule 117, the following rule shall be substituted, namely:-

**“117. Maximum Election Expenses.--** (1)The total expenditure which can be incurred or authorised in connection with an election under these rules shall not exceed the amount mentioned in the Table below:-

**THE TABLE.**

<b>Sl.No. (1)</b>	<b>Nature of election (2)</b>	<b>Expenditure (3) Rs.</b>
(a)	for election as councillor of a Town Panchayat or	11,250

	a Third Grade Municipality	
(b)	for election as Chairman of a Town Panchayat or a Third Grade Municipality	56,250
(c)	for election as Councillor of a Municipality (Second and First grade)	22,500
(d)	for election as Chairman of a Municipality (Second and First grade)	1,12,500
(e)	for election as Councillor of a Municipality (Selection and Special grade)	56,250
(f)	for election as Chairman of a Municipality (Selection and Special grade)	2,25,000
(g)	for election as Councillor of a Corporation (Other than Corporation of Chennai)	33,750
(h)	for election as Mayor of a Corporation (Other than Corporation of Chennai)	5,62,500
(i)	for election as Councillor of Corporation of Chennai	56,250
(j)	for election as Mayor of Corporation of Chennai	11,25,000.”;

**(18)** for Forms 1 to 29, the following Forms shall, respectively, be substituted, namely:-

“FORM 1

**NOTICE OF PUBLICATION OF ELECTORAL ROLL**

[See rule 18 (1)]

Notice is hereby given that the Town Panchayat/ Third Grade Municipality/Municipal/Corporation Electoral Roll has been prepared in accordance with the Tamil Nadu Town Panchayats, Third Grade Municipalities, Municipalities and Corporations (Elections) Rules, 2006 by adopting the existing entries in the relevant part of the electoral roll of the ..... Legislative Assembly Constituency. A copy thereof relating to the ..... ward/division of the ..... Town Panchayat/ Third Grade Municipality/Municipality/Corporation has been published for inspection.

Any person who wishes to lodge any claim for including his/her name in the roll or any objection to the inclusion of a name or any objection to the particulars in any entry in the said roll, shall first get such claim or objection settled with reference to the corresponding entry in the Assembly Roll by lodging suitable claim or objection under the provisions of the Representation of the People Act, 1950 (Central Act 43 of 1950) and the Registration of Electors Rules, 1960 before the Electoral Registration Officer of the said Assembly Constituency located at .....  
.....

All orders of inclusion, deletion or corrections issued on the basis of these claims and objections by the Assembly Electoral Registration Officer till the last date fixed for making nomination for election of councillors or Chairman of the Town Panchayat or Third Grade Municipality or Municipality or Councillors or Mayor of a Corporation will be duly incorporated in the .....  
.....Town Panchayat / Third Grade Municipality/Municipal/Corporation Electoral Rolls.

Place :.....

Date:.....

Electoral Registration Officer,  
..... Town  
Panchayat / Third Grade Municipality/  
Municipality/Corporation.

FORM 2

**NOTICE OF ELECTION**

[See rule 23(1)]

**Election of Chairman/Mayor and Councillors of wards/divisions of  
..... Town Panchayat/ Third Grade Municipality /  
Municipality/Corporation.**

Notice is hereby given that -

1. (a) elections are to be held to elect a Chairman/Mayor and a Councillor(s) of Ward/ Divisions of ..... Town Panchayat/ Third Grade Municipality / Municipality/Corporation.

(b) the office of the Chairman/Mayor of this Town Panchayat/Third Grade Municipality/Municipality/Corporations is not reserved for any category/ is reserved for persons belonging to Scheduled Castes/Scheduled Tribes and/ or Women.

(c)the ward/divisions which are reserved for persons belonging to Scheduled Castes/ Scheduled Tribes and/or Women are given below:

Office	←=== Reserved ===→					Unreserve d
	for S.C.	for S.T.	for women			
			S.C.	S.T.	Open	
Councillor-ward/division 1						
ward/division 2						
....						
Total						

2) Nomination papers may be delivered by a candidate or his proposer to the Returning Officer/Assistant Returning Officer at ..... between ..... a.m. and.....p.m. on any day (other than a public holiday ) from ..... to .....

3) Forms of nomination papers will be available in the office of this Town Panchayat / Third Grade Municipality/ Municipality/Corporation and at the office of the Assistant Returning Officer from this date on all working days.



4) The nomination papers will be taken up for scrutiny at ..... a.m. on ..... at .....

5) Notice of withdrawal of candidature may be delivered by a candidate or his proposer who has been specifically authorised in this behalf in writing by the candidate to the Returning Officer/Assistant Returning Officer upto ..... p.m. on .....

6) In the event of the election being contested, the poll will be taken on ..... between .....a.m. and .....p.m. at the polling stations notified for this purpose.

7) The counting of votes shall commence at ..... a.m. on .....

8) The election shall be completed before .....

9) The first meeting of the newly-elected councillors shall be held on ..... at the office of the .....Town Panchayat / Third Grade Municipality/ Municipality/ Corporation.

Place :.....

Returning Officer,

Date:.....

..... Town Panchayat /  
Third Grade Municipality/ Municipality/  
Corporation.

FORM 3

**NOMINATION PAPER**

[See rule 24 (1) and (2)]

**Election of Councillor to ward/division No.....of .....of  
Town Panchayat/ Third Grade Municipality /  
Municipality/Corporation.**

**Chairman/Mayor to the ..... Town Panchayat/  
Third Grade Municipality / Municipality/Corporation.**

(To be filled in by the proposer)

I hereby nominate  
Thiru/Thirumathi/Selvi.....as a candidate for  
election as Chairman/Mayor/ as a councillor from Ward/Division No.....of the  
..... Town Panchayat / Third Grade  
Municipality/Municipality/Corporation.

His name is entered at Serial No. .... in part No...../ street  
No..... of the electoral roll for Ward/Division No. .... of  
..... Town Panchayat / Third Grade Municipality /  
Municipality/Corporation.

My name is entered at Serial No. .... in Part No...../ street  
No..... of the electoral roll for Ward/Division No. .... of  
..... Town Panchayat / Third Grade Municipality /  
Municipality/Corporation.

Place: .....

Signature of the proposer.

Date:.....

(To be filled by the candidate)

I, the above mentioned candidate assent to this nomination and hereby  
declare that-

(a) I have completed ..... years of age;

(b) the symbols I have chosen are in the following order of preference:

- (i).....
- (ii)..... and
- (iii).....

(c) \*\* I am aware of the fact that under the relevant provisions of the Act, a person  
who stands for election as Chairman/Mayor of a Town Panchayat/Third Grade  
Municipality/Municipality/Corporation shall not be eligible to stand for election as a

councillor and that a councillor or a person who stands for election as a councillor shall not be eligible to stand for election as Chairman/Mayor.

(d) \*\*\* I am a member of the ..... caste/ tribe which is a Scheduled Caste/Tribe in the State of Tamil Nadu in relation to .....(area).

(e) I am not employed as Village Administrative Officer or village servant or an officer or servant of the State or Central Government or of a Village Panchayat, Panchayat Union Council, District Panchayat, Town Panchayat, Third Grade Municipality, Municipal Council or Municipal Corporation or of any Industrial Township or of Cantonment or of any body Corporate, owned or controlled by the State or Central Government.

Date: .....

Signature of the Candidate.

Note:

\*\* Item (c) will apply only to candidates for election of Chairman/Mayor or councillors of a Town Panchayat/Third Grade Municipality/Municipality/Corporation

\*\*\*item (d) needs to be made only by a SC/ST candidate.

(To be filled by the Returning Officer)

Serial No. of nomination paper:

The nomination was presented to me at my office at ..... (hour) on ..... (date) by the candidate/proposer.

Place: .....

Assistant Returning Officer/ Returning Officer.

Date: .....

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**Receipt for nomination paper and notice of scrutiny.**

(To be handed over to the person presenting the nomination paper)

Serial No. of nomination paper:

The nomination paper of ....., a candidate for election as Chairman/Mayor/councillor from ward/division No..... of the .....Town Panchayat / Third Grade Municipality/ Municipality/Corporation, was presented to me at my office at ..... (hour) on ..... (date) by the candidate/proposer.

All nomination papers will be taken up for scrutiny at ..... a.m.  
(time) on ..... (date) at ..... (place).

Place: .....  
Date: .....

Assistant Returning Officer/ Returning  
Officer.

**FORM 4**  
**NOTICE OF NOMINATION**  
 [See rule 26 (2)]

**Election of Councillor to Ward/Division No..... of the ..... Town Panchayat /Third Grade Municipality/ Municipality/Corporation.**  
**Chairman/Mayor to the .....Town Panchayat/ Third Grade Municipality/Municipality/ Corporation**

Notice is hereby given that the following nominations in respect of the above election have been received upto ..... p.m. today:-

Serial No. of Nomination paper	Name of candidate	Name of father/husband.	Age of candidate	Address	Sex	Caste /Tribe (in case of S.C./S.T candidates)	Electoral roll No. of the candidate	Name of the proposer	Electoral roll No. of the proposer
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

*Note:* The nomination papers will be taken up for scrutiny at 11.00 a.m. on the ..... day of ..... at .....(Place).

Place: .....

Date: .....

Assistant Returning Officer/Returning Officer.

*Note:* Separate notice shall be prepared and published in respect of councillors and Chairman/Mayor.

FORM 5

**LIST OF NOMINATIONS RECEIVED**

[See rules 26 (3), (4) and 27 (1)]

..... Town Panchayat / Third Grade Municipality / Municipality/corporation.

List of nominations received for

**Election of Councillor to ward/division No.....of .....  
Town Panchayat/ Third Grade Municipality /  
Municipality/Corporation.**

**Chairman/Mayor to the ..... Town Panchayat/  
Third Grade Municipality / Municipality/Corporation.**

Sl No.	Name of candidate	Father's/Husband's name	Community (Scheduled Caste/Scheduled Tribe or not)	Sex	Address
(1)	(2)	(3)	(4)	(5)	(6)

Note:- The nomination papers will be taken up for scrutiny at ..... a.m. on ..... at ..... (place).

Place: ..... Assistant Returning Officer/ Returning Officer

Date: .....

Note: Separate notice shall be prepared and published in respect of councillors and Chairman/Mayor.

FORM 6

**LIST OF VALIDLY NOMINATED CANDIDATES**

[See rule 27 (9)]

..... **Town Panchayat / Third Grade Municipality /  
Municipality/Corporation.**

List of nominations which are found valid among the nominations received for the

**Election of Councillor to ward/division No.....of .....  
Town Panchayat/ Third Grade Municipality /  
Municipality/Corporation.**

**Chairman/Mayor to the ..... Town Panchayat/  
Third Grade Municipality / Municipality/Corporation.**

Sl No.	Name of candidate	Father's/Husband's name	Community (Scheduled Caste/Scheduled Tribe or not)	Sex	Address
(1)	(2)	(3)	(4)	(5)	(6)

Place: .....

Assistant Returning Officer/ Returning  
Officer

Date: .....

*Note:* Separate list shall be prepared and published in respect of councillors and  
Chairman/Mayor.

FORM 7

**NOTICE OF WITHDRAWAL**

[See rule 28 (1)]

**Election of** Councillor to ward/division No.....of .....of  
Town Panchayat/ Third Grade Municipality /  
Municipality/Corporation.  

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**Chairman/Mayor to the ..... Town Panchayat/  
Third Grade Municipality / Municipality/Corporation.**

To  
The Returning Officer,

I, ....., a candidate nominated at the above election do hereby give notice that I withdraw my candidature.

2. I am fully aware that I cannot cancel this notice of withdrawal under sub-rule (3) of rule 28 of the Tamil Nadu Town Panchayats, Third Grade Municipalities, Municipalities and Corporations (Elections) Rules, 2006.

Place:.....

Date: .....

Signature of candidate .

(To be filled by the Returning Officer)

The notice was delivered to me at my office at ..... (hour) on .....(date) by ..... (name) the.....\*

Date:.....

Assistant Returning Officer/ Returning Officer.

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**RECEIPT FOR NOTICE OF WITHDRAWAL.**

(To be handed over to the person delivering the notice.)

The notice of withdrawal of candidature by ....., a candidate at the election of councillor to Ward/Division No. .... of ..... Town Panchayat / Third Grade Municipality/ Municipality/ Corporation / election of Chairman/Mayor to ..... Town Panchayat / Third Grade Municipality/Municipality/ Corporation was delivered to me by the \*..... at my office at ..... (hour) on .....(date).

Assistant Returning Officer/ Returning Officer.

**NOTE:**

\* Here insert one of the following alternatives as may be appropriate:-

(1). Candidate.

(2). Candidate's proposer who has been authorised in writing by the candidate to deliver it.



FORM 8

**NOTICE OF WITHDRAWAL OF CANDIDATURE.**

[See rule 28 (4)]

**Election of**                      **Councillor to ward/division No.....of .....**  
**Town Panchayat/ Third Grade Municipality /**  
**Municipality/Corporation.**

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**Chairman/Mayor to the ..... Town Panchayat/**  
**Third Grade Municipality / Municipality/Corporation.**

Notice is hereby given that the following candidate/candidates at the above election has/have withdrawn his/their candidature(s) today.

Name of candidate	Address of candidate	Remarks
(1)	(2)	(3)

Place:.....

Date:.....

Assistant Returning Officer/ Returning  
Officer.

FORM 9

**LIST OF CONTESTING CANDIDATES.**

[See rules 29 (1), 30 (1)(i), 33 (4), 39 (4) (a), 47 (1), 59 (2) and 60 (4) (a)]

..... Town Panchayat / Third Grade Municipality /  
Municipality/Corporation.

**Councillor to ward/division No.....of**

.....  
**Town Panchayat/ Third Grade Municipality /  
Municipality/Corporation.**

**List of contesting  
candidates for  
election of the  
Election of**

**Chairman/Mayor to the ..... Town  
Panchayat/ Third Grade Municipality /  
Municipality/Corporation.**

Sl. No.	Name of Candidate	Sex	Whether the candidate belongs to Scheduled Caste, Scheduled Tribe or not	Address of candidate	Distinctive symbol assigned to the candidate
(1)	(2)	(3)	(4)	(5)	(6)

Note:- The poll will be taken on ..... between ..... a.m. and .....p.m. at the polling stations notified for the purpose.

Place:.....

Assistant Returning Officer/ Returning Officer.

Date:.....

FORM 10

**APPOINTMENT OF ELECTION AGENT.**

[See rule 36]

Election of **Councillor to ward/division No.....of .....of  
Town Panchayat/ Third Grade Municipality /  
Municipality/Corporation.**

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**Chairman/Mayor to the ..... Town Panchayat/  
Third Grade Municipality / Municipality/Corporation.**

To

The Returning Officer,

I, ..... of ....., a  
candidate at the above election do hereby appoint Thiru/Thirumathi/ Selvi  
..... of ..... as my election  
agent from this .....day at the above election.

His recent photograph, duly attested by me, is pasted below.



Place:.....

Signature of candidate.

Date:.....

I accept the above appointment.

Place:.....

Signature of Election agent.

Date:.....

FORM 11

**APPOINTMENT OF POLLING AGENT**

[See rule 38 (2)]

Election of **Councillor to ward/division No.....of .....of  
Town Panchayat/ Third Grade Municipality /  
Municipality/Corporation.**

**Chairman/Mayor to the ..... Town Panchayat/  
Third Grade Municipality / Municipality/Corporation.**

I, ..... a candidate/election agent  
of ..... who is a candidate in the above election, do  
hereby appoint Thiru/Thirumathi/Selvi.....  
of ..... as polling agent to attend the Polling  
Station No..... at .....

Date:..... Signature of candidate or election agent.

I agree to act as such polling agent.

Place:..... Signature of polling agent.

Date:.....

**Declaration of polling agent to be signed before the Presiding Officer.**

I hereby declare that at the above election I will not do anything forbidden by  
the relevant Section of the Act which I have read/ has been read over to me.

Date:..... Signature of polling agent.

Signed before me.

Date:..... Signature of Presiding Officer.

-----✂-----

(To be handed over to the polling agent for production at the polling station.)

**Relevant provisions of the Act**

“Every officer, clerk, agent or other person performing any duty in connection  
with the recording or counting of votes at an election who, except for some purpose  
authorised by law, communicates to any person any information showing directly or  
indirectly for which candidate any voter has voted, and every person, who by any

improper means procures any such information, shall be punished with imprisonment [of either description]<sup>2</sup> which may extend to six months or with fine, or with both”.

**FORM 12**

(See rule 40 (6))

**PART I**

**DECLARATION BY THE PRESIDING OFFICER BEFORE THE COMMENCEMENT OF POLL.**

**Election of Councillor to ward/division No.....of .....of .....  
Town Panchayat/ Third Grade Municipality /  
Municipality/Corporation.**

**Chairman/Mayor to the ..... Town Panchayat/  
Third Grade Municipality / Municipality/Corporation.**

Name of the Town Panchayat / Third Grade :  
Municipality/ Municipality/ Corporation

No. and name of the polling station :

Date of poll :

I hereby declare that-

(1) I have demonstrated to the polling agents and other persons present that the ballot boxes to be used for the poll are empty.

(2) on the paper seal used for securing the ballot box, I have affixed my own signature and obtained thereon the signatures of such of the polling agents who are present and desirous of affixing the same;

(3) I have demonstrated to the polling agents and others present that the marked copy of the electoral roll/ rolls to be used during the poll does/do not contain any marks other than those used for issuing election duty certificates, and

(4) I have allowed the polling agents to note the first and the last of the serial numbers of the ballot papers and also the numbers on the paper seals which will be used at the polling station.

(Signature of Presiding Officer.)

Signature of polling agents.

1. .... (of candidate .....
2. .... (of candidate .....
3. .... (of candidate .....
4. ....(of candidate .....
5. ....(of candidate .....

<sup>2</sup> only in the case of Chennai Corporation vide section 66 of the Chennai City Municipal Corporation Act, 1919.

- 6. .... (of candidate .....
- 7. .... (of candidate .....
- 8. .... (of candidate .....
- 9. .... (of candidate .....

The following agents declined to affix their signatures to this declaration:-

- 
- 1. .... (of candidate .....
  - 2. .... (of candidate .....
  - 3. .... (of candidate .....
  - 4. .... (of candidate .....

Signature of Presiding Officer.

**PART II**

**DECLARATION AT THE END OF POLL**

I have furnished to the polling agents, who were present at the polling station at the close of the poll and whose signatures are affixed below, an attested copy each of the entries in the ballot paper account in Form 20

Date:

Signature of Presiding Officer

Received an attested copy of the entries made in the ballot paper account.

Signature of polling agents:

- 1. .... (of candidate .....
- 2. .... (of candidate .....
- 3. .... (of candidate .....
- 4. .... (of candidate .....
- 5. .... (of candidate .....
- 6. .... (of candidate .....
- 7. .... (of candidate .....
- 8. .... (of candidate .....
- 9. .... (of candidate .....

The following polling agents who were present at the close of the poll declined to receive an attested copy of the ballot paper account and to give a receipt therefor and so an attested copy of the ballot paper account was not supplied to them.

- 1. .... (of candidate .....
- 2. .... (of candidate .....
- 3. .... (of candidate .....
- 4. .... (of candidate .....
- 5. .... (of candidate .....
- 6. .... (of candidate .....
- 7. .... (of candidate .....
- 8. .... (of candidate .....
- 9. .... (of candidate .....

Date:

Signature of Presiding Officer



FORM 13

**LIST OF CHALLENGED VOTES**

[See rule 43 (2)(c) and 66 (2) (c)]

**Councillor to Ward/Division No..... of the ..... Town Panchayat / Third Grade Municipality/Municipality/Corporation.**

**Election of**

**Chairman/Mayor to the .....Town Panchayat/ Third Grade Municipality/Municipality/Corporation**

No.and name of Polling Station :

Date of Poll:

Sl. No.	Name of elector	Serial No. of part of roll or street in which the elector's name appears	Sl.No. of the Elector's name in that part or street	Signature or thumb impression of the person challenged.	Name and address of identifier, if any.	Name and address of challenger and his signature or tumb impression.	Order of Presiding Officer	Signature of challenger, on receiving refund of deposit.	Amount forfeited and to be handed over to the zonal officer.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

Date:.....

Signature of Presiding Officer.







FORM 16

**ELECTION DUTY CERTIFICATE**

[See rule 50 (1)]

Certified that Thiru/Thirumathi/Selvi..... is  
an elector in ward/division No.....of  
..... Town Panchayat / Third Grade  
Municipality / Municipality/ Corporation. His electoral roll particulars are given below:

Serial No. :

Part No. / Street No. :

Ward/Division No :

Town Panchayat / Third Grade :  
Municipality / Municipality / Corporation

Certified also that by reason of being on election duty, he is unable to vote at the polling station where he is entitled to vote and that he is, therefore, hereby authorised to vote through postal ballot paper in the manner laid down in rule 50.

Seal

Date:.....

Returning Officer.



FORM 19

**LIST OF TENDERED VOTES.**

[See rule 53 (2)]

Election of **Councillor to ward/division No.....of .....**  
**Town Panchayat/ Third Grade Municipality /**  
**Municipality/Corporation.**

**Chairman/Mayor to the ..... Town Panchayat/ Third**  
**Grade Municipality / Municipality/Corporation.**

**No. and Name of Polling Station:**

Sl No.	Serial No., part No./Street No., ward/division No. and name of elector	Address of elector.	Serial No. of tendered ballot paper	Signature or thumb-impression of person tendering vote
(1)	(2)	(3)	(4)	(5)

Date:.....

Signature of Presiding Officer.

FORM 20

[See rules 56 (4) (a), 86 (2)]

**Election of** Councillor to ward/division No.....of .....  
Town Panchayat/ Third Grade Municipality /  
Municipality/Corporation.

Chairman/Mayor to the ..... Town Panchayat/ Third  
Grade Municipality / Municipality/Corporation.

**Part I**

**Ballot Paper Account**

Name of the Town Panchayat / Third Grade Municipality /  
Municipality/Corporation.....

Ward/Division No:.....

No. and Name of Polling Station:.....

(1)	Serial No..		Total No.
	From (2)	To (3)	(4)
1. Ballot papers received			
2. Ballot papers unused (i.e. not issued to voters)- (a) With the signature of Presiding Officer (b) Without the signature of Presiding Officer Total: (a+b)			
3. * Ballot papers used at the polling station (1-2=3)			
4. * Ballot papers used at the polling station but NOT INSERTED INTO THE BALLOT BOX: (a) Ballot papers cancelled for violation of voting procedure under rule 52 (b) Ballot papers cancelled for other reasons (c) Ballot papers used as tendered ballot papers Total : (a+b+c)			
5. * Ballot papers to be found in the ballot box (3-4=5) (* Serial Nos. need not be given)			

Date:.....

Signature of Presiding Officer.

**Part-II**

**Result of Initial Counting**

1. Total No. of ballot papers that should be found in the ballot box(es) as shown in item 5 of Part I:

2: Total No. of ballot papers actually found in the ballot box(es) as per initial counting:

3. Discrepancy, if any,.....

Date:.....

Signature of Counting Supervisor

Signature of the Returning Officer.

**FORM 21**

**REGISTER OF ELECTORS**

[See rule 68,69(7),71]

**Election of Councillor to ward/division No.....of .....of  
Town Panchayat/ Third Grade Municipality /  
Municipality/Corporation.**

**Chairman/Mayor to the ..... Town Panchayat/ Third  
Grade Municipality / Municipality/Corporation.**

No. and Name of Polling Station: -----

Sl.No. (1)	Sl.No. of elector in the electoral roll (2)	Signature/Thumb impression of elector (3)	Remarks (4)
1.			
2.			
3.			
4.			

Date:

Signature of the Presiding Officer



**FORM 22**

**LIST OF TENDERED VOTES**

[See rule 72,77]

Election of Councillor to ward/division No.....of .....  
Town Panchayat/ Third Grade Municipality /  
Municipality/Corporation.

Chairman/Mayor to the ..... Town Panchayat/ Third  
Grade Municipality / Municipality/Corporation.

No. and Name of Polling Station: -----

-

Sl. No.	Name of elector	Sl.No. of elector in electoral roll	Sl.No. in Register of electors (Form 21) of the person who has already voted in place of elector	Sl.No. of tendered ballot paper	Signature/Thumb impression of elector
(1)	(2)	(3)	(4)	(5)	(6)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

Date .....

Signature of the Presiding Officer

**FORM 23**

**PART I**

**ACCOUNT OF VOTES RECORDED**

[See rule 75]

Election of Councillor to ward/division No.....of .....  
Town Panchayat/ Third Grade Municipality /  
Municipality/Corporation.

Chairman/Mayor to the ..... Town Panchayat/ Third  
Grade Municipality / Municipality/Corporation.

Number and name of Polling Station: -----

Identification number of Voting Control Unit: -----

Machine used at the Polling Station balloting Unit:-----

1. Total Number of electors assigned to the Polling Station
2. Total Number of electors as entered in the Register for electors (Form 21)
3. Number of electors deciding not to record votes under rule 71
4. Number of electors not allowed to vote under rule 69
5. Total Number of votes recorded as per voting machine
6. Whether the total Number of votes as shown against item 5 tallies with the total Number of electors as shown against item 2 minus Number of electors deciding not to record votes as against item 3 minus Number of electors as against item 4 (2-3-4) or any discrepancy noticed.
7. Number of electors to whom tendered ballot papers were issued under rule 72.
8. Number of tendered ballot papers

Sl.Nos.

From

To

(a) received for use \_\_\_\_\_

(b) issued to electors \_\_\_\_\_

(c) not used and returned \_\_\_\_\_

9. Account of paper seals

Sl.Nos.

From

To

Signature of polling agents.

1.Serial Numbers of paper seals supplied From .....to.....	1.
2.Total numbers supplied	2.
3.Number of paper seals used	3.
4.Number of unused paper seals returned to Returning Officer (Deduct item 3 from item 2)	4.
5.Serial number of damaged paper seal, if any	5.

Date:.....

Signature of Presiding Officer

Polling Station No. ....

**PART II**

**RESULT OF COUNTING**

Sl.No.	Name of Candidates	Number of votes recorded
1.		
2.		
3.		
4.		
5.		
6.		
Total		

Whether the total number of votes shown above tallies with the total number of votes shown against item 5 of Part-I or any discrepancy noticed between the two totals.

---

Signature of Counting Supervisor

Date .....

Name of candidate / election  
agent / counting agent  
Full signature

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

Date:.....

Signature of Returning Officer

FORM 24

**APPOINTMENT OF COUNTING AGENTS**

[See rule 81]

Election of Councillor to ward/division No.....of .....  
Town Panchayat/ Third Grade Municipality /  
Municipality/Corporation.

Chairman/Mayor to the ..... Town Panchayat/ Third  
Grade Municipality / Municipality/Corporation.

To

The Returning Officer,

I, ....., a candidate/the election agent of Thiru/Thirumathi/Selvi..... who is a candidate at the above election do hereby appoint the following person as my counting agent to attend the counting of votes at.....

Name of the counting agent

Address of the counting agent

His recent photograph, duly attested by me is pasted below:-



Date:.....

Signature of candidate or election agent.

I agree to act as such counting agent.

Place:.....

Signature of counting agent.

Date:.....

**Declaration of counting agent to be signed before the Returning Officer.**

I hereby declare that at the above election I will not do anything forbidden by the relevant section of the Act, which I have read/ has been read over to me.

Date:.....

Signature of counting agent.

Signed before me.

Date:.....

Signature of Returning Officer.

----- ✂ -----  
----

(To be handed over to the counting agent for production at the counting centre.)

**Relevant provision of the Act.**

“Every officer, clerk, agent or other person performing any duty in connection with the recording or counting of votes at an election who, except for some purpose authorised by law, communicates to any person any information showing directly or indirectly for which candidate any voter has voted, and every person, who by any improper means procures any such information, shall be punished with imprisonment [of either description]\* which may extend to six months or with fine, or with both”.

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\*only in the case of Chennai Corporation vide section 66 of the Chennai City Municipal Corporation Act, 1919

FORM 25

**RESULT SHEET**

[See rules 86 (2), 88 (1), 88 (4)(b), 88 (5), 89 (d)]

**Election of Councillor to ward/division No.....of .....of  
Town Panchayat/ Third Grade Municipality /  
Municipality/Corporation.**

**Chairman/Mayor to the ..... Town Panchayat/ Third  
Grade Municipality / Municipality/Corporation.**

Sl No. (1)	Name of the candidate (2)	Votes secured through postal ballot (3)	Votes secured at the polling stations (4)	Total (5)
1				
2				
3				
.....				
	Total No. of valid votes polled			

	Rejected votes			
	Tendered votes			
	TOTAL			

Place:.....

Signature of Returning Officer.

Date:.....

FORM 26

**RETURN OF ELECTION**

[See rule 89 (a)]

.....Town Panchayat / Third Grade  
**Municipality / Municipality/Corporation**

**Election of** Councillor to ward/division No.....of .....  
Town Panchayat/ Third Grade Municipality /  
Municipality/Corporation.

Chairman/Mayor to the ..... Town Panchayat/ Third  
Grade Municipality / Municipality/Corporation.

Sl No.	Name of the candidate	No. of valid votes polled
(1)	(2)	(3)
1.		
2.		
3.		
...		
	Total No. of valid votes polled	
	Total No. of rejected votes	

I declare that  
Thiru/Thirumathi/Selvi..... has been duly  
elected as the Chairman /Mayor of ..... Town Panchayat /  
Third Grade Municipality / Municipality/Corporation / councillor of the .....  
ward/division of .....Town Panchayat / Third  
Grade Municipality / Municipality/Corporation.

Place:.....

Signature of Returning Officer.

Date:.....



FORM 27

**DECLARATION OF THE RESULT OF ELECTION**

[See rules 30 (2) and 91]

Election of Councillor to ward/division No.....of .....  
Town Panchayat/ Third Grade Municipality /  
Municipality/Corporation.

Chairman/Mayor to the ..... Town Panchayat/ Third  
Grade Municipality / Municipality/Corporation.

**DECLARATION**

In pursuance of the provisions contained in rule 91 of the Tamil Nadu Town Panchayats, Third Grade Municipalities, Municipalities and Corporations (Elections) Rules, 2006, I declare that-

Thiru/Thirumathi/Selvi.....(Name)

.....(Address)

has been duly elected as councillor from ward/division No. .... of .....  
..... Town Panchayat/Third Grade Municipality/  
Municipality/Corporation

has been elected as Chairman/Mayor of ..... Town  
Panchayat/ Third Grade Municipality/ Municipality/Corporation

Place:.....

Date:.....

Signature of the Returning Officer.

FORM 28

**NOMINATION FORM**

[See rule 100(1)]

**Election of Vice-Chairman/Deputy Mayor of.....Town Panchayat / Third Grade Municipality/ Municipality/Corporation**

---

**Election of Chairman of ..... Wards Committee of..... Municipality/Corporation**

---

**Election of members of ..... Committee of..... Town Panchayats / Third Grade Municipality / Municipality/Corporation.**

I, Thiru/Thirumathi/Selvi.....  
member/councillor from ward/division No....., hereby nominate  
Thiru/Thirumathi/Selvi ..... member/councillor from  
ward/division No....., as a candidate for the election of Vice-Chairman/Deputy  
Mayor/Chairman of Wards Committee/member of  
.....committee of the .....Town  
Panchayat / Third Grade Municipality /Municipality/Corporation.

Place:.....

Signature of the Proposer.

Date:.....

I,  
Thiru/Thirumathi/Selvi.....member/councillor from  
ward/division No....., hereby second the above  
nomination.

Place:.....

Signature of the Seconder.

Date:.....

**Declaration of the Candidate**

I, Thiru/Thirumathi/Selvi.....member/councillor  
or from ward/division No ....., hereby .....  
assent to this nomination.

Place:.....

Date:.....

Signature of the Candidate.

FORM 29

**BALLOT PAPER**

[See rule 106]

---

**Election of Vice-Chairman/Deputy Mayor/ Chairman/  
Member of the ..... Wards Committee  
..... Statutory Committee of .....  
.....Town Panchayat/Third Grade  
Municipality / Municipality /Corporation.**

---

Serial No. :

---

NAME

WARD/DIVISION NO.

---

NAME

WARD/DIVISION NO.

---

NAME

WARD/DIVISION NO.

---

NAME

WARD/DIVISION NO.

---

Signature of Returning Officer.”.

---

**N.S.PALANIAPPAN  
PRINCIPAL SECRETARY TO GOVERNMENT. (i/c)**

//True Copy//

Section Officer.