



TAMIL NADU GOVERNMENT GAZETTE

EXTRAORDINARY PUBLISHED BY AUTHORITY

No. 121]

CHENNAI, TUESDAY, MAY 2, 2017
Chithirai 19, Hevilambi, Thiruvalluvar Aandu-2048

Part II—Section 1

**Notifications or Orders of specific character or of particular interest to the public
issued by Secretariat Departments.**

NOTIFICATIONS BY GOVERNMENT

REVENUE DEPARTMENT

APPOINTMENT OF CERTAIN OFFICIALS AS NATIONAL POPULATION REGISTER FUNCTIONARIES
UNDER THE CITIZENSHIP ACT.

[G.O.Ms. No. 151, Revenue [D.M.I(2)], 2nd May 2017, சித்திரை 19, ஹேவிளம்பி, திருவள்ளூர் ஆண்டு-2048.]

No. II(1)/REV/14(a)/2017.

In exercise of the powers conferred by Section 18 of the Citizenship Act, 1955 (Central Act 57 of 1955), read with rules 3 and 4 of the Citizenship Registration of Citizens and Issue of National Identity Cards Rules, 2003, the Central Government have decided to update the National Population Register in the country and to seed the Aadhaar Number in the National Population Register database.

In this context, the Government of Tamil Nadu has already appointed certain officers as State Co-ordinator, District Registrar, Additional District Registrar, Sub-District Registrar, Charge Officer and Local Registrar of Citizen Registration *vide* G.O.(Ms) No. 441, Revenue, dated 30-12-2015. In continuation to the said Government Order, the Government of Tamil Nadu further hereby appoints the officials in Column (2) of the schedule below as their designations in column (4) to undertake, or aid in, or supervise, the National Population Register operations within the administrative areas specified against each of them in column (5) of the said Schedule.

Sl.No. (1)	Designation (2)	Authority/Rank (3)	NPR Designation (4)	Administrative Area (5)
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I. Office of the State Co-ordinator (NPR):

1.	Commissioner (Social Security Schemes)	Co-ordinator	Additional State Co-ordinator	Tamil Nadu State
2.	Assistant Commissioner VI	Deputy Collector	Additional Registrar	Tamil Nadu State
3.	Superintendent - RA(5)	Deputy Tahsildar	Charge Officer	Tamil Nadu State
4.	Revenue Assistant - RA(5)	Clerical Staff	Clerk	Tamil Nadu State
5.	Typist - RA(5)	Typist	Typist	Tamil Nadu State

<i>Sl.No.</i>	<i>Designation</i>	<i>Authority/Rank</i>	<i>NPR Designation</i>	<i>Administrative Area</i>
(1)	(2)	(3)	(4)	(5)
II. Office of the District Registrar (NPR):				
6.	Personal Assistant (General)	Deputy Collector	Additional Registrar	Respective District
7.	Clerk	Clerical Staff	Clerk	District/Sub-District Level
III. Office of the State Co-ordinator (NPR):				
8.	Revenue Officer (Chennai Corporation)	District Revenue Officer	Additional Registrar	Chennai Corporation
9.	Assistant Revenue Officer (Chennai Corporation)	Tahsildar	Charge Officer	Respective Zones of Municipal Corporation

The duties and responsibilities of the functionaries at various levels in connection with the updating of National Population Register and seeding of Aadhaar Number with National Population Register database are as follows:-

1. Additional State Co-ordinator:

1. Notification in the State Gazette for updation of National Population Register;
2. Ensuring appointment of various level of functionaries within the State;
3. Co-ordinating the training of State/District level of functionaries;
4. Exercising financial control over expenditure;
5. Co-ordinating publicity efforts at State level along with DCO;
6. Ensuring timely completion of field work by taking all necessary steps;
7. Overall supervision & monitoring and any other issue;
8. Assisting the State Co-ordinator in all activities related to NPR updation work.

2. Additional Registrar:

1. Appointment of all functionaries at various level;
2. Ensuring availability of NPR data booklet for all districts/sub-districts;
3. Distribution of Material for field work;
4. Ensuring proper and wide publicity so as to create awareness to the general public;
5. Ensuring and certifying full coverage;
6. Monitoring Data Entry at the district level centre to enter the updated data along with Aadhaar Number for every resident;
7. Exercise financial control over expenditure;
8. Assisting the State Co-ordinator/District Registrar in all activities related to NPR updation.

3. Charge Officer:

1. Appointment of all functionaries at Sub-District level;
2. Training of functionaries at Sub-District level;
3. Distribution of Material for field work;
4. Ensuring proper and wide publicity so as to create awareness to the general public;
5. Undertaking inspection of the field work;
6. Ensuring timely start and completion;
7. Ensuring correctness and quality of data collection;
8. Ensuring and certifying full coverage;
9. Co-ordinating the field activities;
10. Any other task assigned by the Competent Authority.

4. Clerical Staff:

All clerical work pertaining to the NPR updation exercise in the office of the State Co-ordinator / District Registrar/Sub-District Registrar.

5. Typist:

All typing work pertaining to the NPR updation exercise in the office of the State Co-ordinator.

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Secretary to Government.