

Doc.No. G1-41891/68

Salem Municipal Office,
Dated 5-12-1968

Endorsement.

Subj: Periodical - Monthly periodical of Building application
and unauthorised constructions - regarding.

Copy of Joint Director of Town Planning's letter
dated 25-11-68 is communicated to the Building Clerks and
Building Inspectors. They are required to bestow their
attention to clear off the overall pendency before 31-12-1968

They should also report the progress made in this regard
once in three days.

AP/7.12.a
To

v. *r - 11/12/68
FOR COMMISSIONER.

The Building Inspectors and Building Clerks
Copy to Town Planning Officer's table.

Copy of Rc.No.26947/68/CC-HQ dt. 25-11-68 of the Joint
Director of Town Planning, Madras-1.

Sub:- Monthly periodical of building applications and
unauthorised constructions - August 1968 - review
communicated.

AUGUST 1968.

"All the 119 building applications received during
the month and one out of the 1061 old pending cases are
disposed off during the month. Large number of applications
are seen to be pending over 2 years. Disposal of cases of
unauthorised constructions is very poor. Huge pendency
of cases of unauthorised constructions is noticed during this
month. Early and effective steps should be taken by the
Commissioner to clear off the overall pendency within a
short time. Particular attention should be paid in
disposing off the old pending cases. The Commissioner
should try to distribute the work to the Town Planning
staff and fix up specific responsibility and time for disposal
of all the pending cases. The Commissioner should submit
a report on the special steps taken by him in this regard
to this department immediately".

Sd. x x
For Joint Director of Town Planning.

/true copy/